



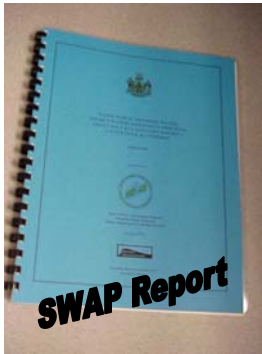
STATE OF MAINE
DEPARTMENT OF HUMAN SERVICES
DIVISION OF HEALTH ENGINEERING
11 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0011

JOHN ELIAS BALDACCI
GOVERNOR

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ACTING COMMISSIONER

EXTENDED DEADLINE 2004 WELLHEAD PROTECTION GRANT APPLICATION

Applications must be postmarked no later than May 1, 2004.



The enclosed information and application describe how community and non-profit non-community public water systems (PWS) can apply for a grant of up to \$5,000 to plan or implement projects designed to protect their groundwater supply from contamination. Projects such as the development or implementation of a wellhead protection (WHP) plan or developing public educational materials are eligible for funding. All projects will be evaluated and ranked based on several specific criteria and awards will be made beginning with the highest ranked project and working down the list until all grant funds are exhausted. Projects with a demonstrated need, which build on previous source water protection (SWP) work, which involve municipal or volunteer partners and address deficiencies identified in the water system's Source Water Assessment Program (SWAP) report, are more likely to be approved. Please design the project with that in mind. If you have any comments or questions, please call the Joy Adamson at (207) 287-5681 or e-mail her at joy.adamson@maine.gov.

Which water systems are eligible? All community and non-profit non-community PWSs, which utilize a groundwater source, are eligible for grant awards. Examples include water utilities, mobile home parks, apartment buildings, nursing homes, and schools. If the system's eligibility is in question, call the Drinking Water Program (DWP).

How much money will be awarded? The DWP has set aside a total of \$100,000 for the grant program for year 2004. Individual grants will not exceed \$5,000.

What types of projects are eligible? To be eligible, a project must be clearly intended to decrease the likelihood of contamination of the water source by existing or future activities. Examples include, but are not limited to:

- ◆ Remove septic systems in the SWP area as identified in the SWAP report;
- ◆ Implement safety measures for above-ground, storage tanks in the SWP area as identified in the SWAP report;
- ◆ Removing hazardous chemicals from the SWP area as identified in the SWAP report;
- ◆ Establish local protective ordinances in the SWP area to gain land use control;
- ◆ Develop and print public, educational materials;
- ◆ Prepare a WHP Management Plan; or,
- ◆ Install signage identifying the SWP area.

What types of projects are not eligible? Grants will not be awarded for projects which involve the maintenance of water systems infrastructure or roads in the SWP area, installation or maintenance of treatment facilities, purchasing land or conservation easements, or costs normally part of system operation. Also, the water system may not be reimbursed for the use of their equipment or the costs of labor done by the water system employees, even if the work is in support of an eligible SWP project. The grant award may be used to purchase capital items associated with SWP. However, the equipment or materials purchased must remain the property of the water system or other public entity.

What is the deadline for applications? Applications must be postmarked no later than May 1, 2004.

How will the DWP determine which proposals will be awarded grants? Three reviewers will judge each application. Each reviewer will decide if a project is eligible or not. Eligible projects will be scored and the reviewer will assign 0 - 3 points in each of the five categories. The points will be totaled and grants will be awarded beginning with the highest scoring project until all funds are awarded. More points will be allocated to projects directly associated with threats identified in the SWAP report. Eligible projects that do not receive awards can be resubmitted in future years.

What are the scoring criteria?

0 – 3 points **Demonstrated need for the project.** *How will the project help prevent contamination?*

0 – 3 points **Previous self-funded delineation and/or management work completed by the system.** *Has the system demonstrated a commitment to SWP by spending their time and/or money to evaluate the SWP area and managing the identified threats within that area?*

0 – 3 points **Demonstrated relationship with local partners.** *SWP is a community effort. Will there be local groups and/or partners involved with this project?*

0 – 3 points **Commitment of other funds.** *Projects that propose to match grant funds with funds from other sources will be ranked higher than those funded entirely by this grant. (100% match = 3 points; 60% match = 2 points; 30% match = 1 point; and, 0% match = 0 points.)*

0 – 3 points **Describe how project addresses issues in the SWAP report.** *How will the project reduce the risk ratings associated with the drinking water source identified in the SWAP report?*

TIE BREAKER

0 or 1 point **Lack of previous grant awards.** *Systems, which have never received a Source Water Protection Planning Grant, Wellhead Protection Planning Grant, or a Comprehensive System Planning Grant, will receive one point in this category. Systems who have received awards in the past from either of these programs will receive no points in this category.*

When will the grant recipients be announced? Grant applicants will be notified no later than May 28, 2004.

If I am awarded a grant, what do I need to do to get the money? The project must be completed first and then reimbursement of costs may be requested. To be reimbursed, three items MUST be submitted by September 1, 2005:

1. Documentation that the project was completed. This could be a copy of an ordinance or WHP plan, pictures of the site, or copies of educational materials.
2. Invoices for costs to be reimbursed up to the award amount.
3. Copies of at least three written quotes for any materials or services.

How can I get more information? Contact Joy Adamson of the SWP Section at (207) 287-5681 or e-mail her at joy.adamson@maine.gov.

2004 WELLHEAD PROTECTION GRANT APPLICATION

Please complete this form and return to the DWP no later than May 1, 2004. Please read the application scoring criteria (in the previous section of this packet) and design your project to maximize the likelihood of approval. If you have any questions, please contact Joy Adamson at (207) 287-5681 or e-mail her at joy.adamson@maine.gov.

PWS NAME: _____ PWSID#: _____

CONTACT: _____ TELEPHONE: _____

E-MAIL ADDRESS:

ADDRESS: TOWN/CITY: STATE: ZIP CODE:

- 1. Provide a brief description of the project; include estimated costs and schedule for implementation.** *Points received below will be based largely on how this project utilizes the results of the water system's SWAP report.*
- 2. Please describe how this project will help protect the source.** *Projects with a demonstrated need will receive more points in this category. (DEMONSTRATED NEED - up to 3 points.)*
- 3. Briefly describe previous, self-funded, SWP work completed.** *More points will be awarded to systems that have invested their time and/or money to evaluate the SWP area and manage identified threats within that area. (PREVIOUS WORK - up to 3 points.)*

4. **List local groups who will be involved with this project and describe their role.** *Projects, which involve the joint efforts of the water system and others, will be scored higher. (LOCAL INVOLVEMENT - Up to 3 points.)*
5. **List other sources of funding, which will help pay for this project.** *Projects, that propose to match grant funds with funds from other sources, will be ranked higher than those funded entirely by this grant. (OTHER FUNDS – 100% match = 3 points; 60% match = 2 points; 30% match = 1 point; and, 0% match = 0 points.)*
6. **Describe how the project addresses issues in the SWAP report.** *Projects that are directly associated with reducing the threats identified in the SWAP report will be scored higher. (SWAP REPORT RELATED – Up to 3 points.)*
7. **TIE BREAKER: Has the water system received a grant from the Drinking Water Program in the past?** *[PREVIOUS GRANT AWARD - 0 points if yes; 1 point if no.]*

Additional information supporting your application is welcome but not required.

Signature: _____ **Title:** _____

Print Name: _____ **Date:** _____

RETURN TO THE DRINKING WATER PROGRAM BY MAY 1, 2004.

MAIL APPLICATION TO: DRINKING WATER PROGRAM
11 STATE HOUSE STATION
161 CAPITAL STREET
AUGUSTA, ME 04333-0011
ATTN: JOY ADAMSON